



## Registration Form for American Education Fairs –Fall 2009

Please complete this form and fax it to 714-985-1996. You may also register online at [http://www.aief-usa.org/services/signup\\_package.htm](http://www.aief-usa.org/services/signup_package.htm).

### KOREA (Multi-Country Fair)

- Busan                      September 24, 2009                      Sign-up by July 30, 2009 – \$1,000
- Seoul                         September 26-27, 2009                  Sign-up by July 30, 2009 – \$2,500

### SINGAPORE (Single-Country Fair)

- Singapore                      October 1, 2009                      Sign-up by July 30, 2009 – \$875  
(\$975 after June 30, 2009)

### TAIWAN (Single-Country Fair)

- Taipei                         October 3-4, 2009                      Sign-up by July 30, 2009 – \$2,200
- Kaohsiung                      October 5, 2009                      Sign-up by July 30, 2009 – \$1,300
- Taichung                        October 6, 2009                      Sign-up by July 30, 2009 – \$1,300

\*\*The registration-processing fee of \$100 will be waived for registrations received by **June 30, 2009**. Fair registrations received after July 30<sup>th</sup> are subject to a 5% late fee.

**Official Institution Name:** \_\_\_\_\_

- Choose all that apply:     Public             Private            ESL Programs Provided?     Yes             No
- 2-year College             4-year College/University             Graduate School             Language School
- Univ. Extension             College/University w/Graduate School             Middle/High School             Other: \_\_\_\_\_

**Institution Website:** \_\_\_\_\_

**Contact Name:** Dr./Mr./Ms. \_\_\_\_\_ **Title:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Department:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_ **Tel:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Today's Date:** \_\_\_\_\_

(Acceptance of AIEF Fair Policies, which can be found at <http://www.aief-usa.org/services/policies.pdf>)

**If person traveling is different from contact above, please indicate traveling contact's information:**

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Payment Method:**     Check Enclosed             Please Invoice            \*\*Payments should be made by U.S. check.

**Cancellations:** To cancel your fair participation, please email a written statement to [info@aief-usa.org](mailto:info@aief-usa.org). Written requests are the only accepted method of cancellation. No charges will be incurred for cancellations made by June 30, 2009. Cancellations made between July 1<sup>st</sup> – 30<sup>th</sup> will incur a cancellation fee of \$600 per fair city. Cancellations made after July 30<sup>th</sup> will incur the full price of the fair(s). Fair payments are due by July 30<sup>th</sup>. Fair payments not received by August 15<sup>th</sup> are subject to a 5% late fee. In order to guarantee requests for Optional Services, payment must be received by August 30, 2009.